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**PROFESSIONAL EXPERIENCE**

**University of Florida**

**Gainesville, FL**

**Adjunct Lecturer, RTV 2100 Media Writing**

January 2026 - May 2026

- Prepared lab activities for 39 students and maintained a collaborative learning environment, earning an exceptional course evaluation
- Maintained regular office hours for students, monitored performance, and provided support as needed
- Provided lectures on ads and creativity, ensuring that students grasped key concepts

**Teaching Assistant, RTV 2100 Media Writing**

August 2023 - December 2025

- Prepared lab activities for 20 students and maintained a collaborative learning environment
- Engaged students in thought-provoking conversations about relevant media topics
- Provided feedback on all work, both in class and through grading
- Monitored performance and held regular office hours to assist with assignments

**Film Florida**

**Remote**

**Project Coordinator (Contract)**

February 2026 - Present

- Manage project planning and implementation for strategic initiatives, including the launch and ongoing operations of a digital streaming channel
- Coordinate timelines, deliverables, and stakeholder communication across leadership, partner organizations, and external contributors
- Maintain project documentation, workflow systems, and digital asset organization to ensure efficient operations and scalability

**Administrative Assistant (Contract)**

January 2023 - February 2026

- Led Film Florida Friday guest and podcast research for 1,000+ listeners
- Edited engaging content for social media campaigns with Adobe Premiere Pro and After Effects
- Maintained data organization and transcribed meeting minutes

**Variety**

**Remote**

**Video Editor, Post-Production Coordinator, Quality Check & Uploading (Contract)**

July 2021 - Present

- Facilitate live editing for red carpets and events through LIVE-U and Tellyo, while managing 50-300 content pieces per event
- Assisting with the social strategies during award shows to garner 18M+ viewers per event and increase revenue
- Edit videos for YouTube and coordinate social content for popular series like “Making a Scene,” “Artisans,” and “Awards Circuit.”

**Assistant Video Editor, Cannes Film Festival (Internship)**

July 2021

- On-site editing and Live-U stream management in France during the Cannes Film Festival, capturing high-quality fashion clips for our brand partner
- Produced daily press conference coverage, live editing, and footage archival to ensure timely and optimal engagement with content
- Skillfully met content needs in an extremely fast-paced environment

**DLP Capital**

**St. Augustine, FL**

**Content Creator**

February 2021 - May 2022

- Coordinated high-quality audio and video for live stream events and conferences with 1000+ attendees
- Wrote, shot, and edited video content for investors, leading to growth in event attendance each quarter
- Hired, trained, and managed both in-house and freelance production staff
- Managed post-production workflows through Adobe Premiere Pro and Adobe After Effects

**CycleHere Films**

**St. Augustine, FL**

**Production Assistant**

June 2019 - March 2021

- Edited digital pieces for social campaigns, increasing our client satisfaction and strengthening relationships
- Coordinated video production logistics, budgets, and anticipated needs on set to maximize time
- Built effective project management and content logging workflows to ensure the smooth operation of the company

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**EDUCATION**

**University of Florida**

**Gainesville, FL**

*Master of Arts in Mass Communication*

August 2023 - December 2025

**Flagler College**

**St. Augustine, FL**

*Bachelor of Arts in Digital Media Production and Journalism*

August 2017 - December 2020

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**SKILLS**

Adobe Premiere Pro, Adobe After Effects, Live Production and Broadcast, Interviewing, Video Production, Social Media, Trello, and SEO Optimization.